

**ROSEMOUNT TECHNOLOGY CENTRE**  
**GOVERNING BOARD MINUTES**  
**February 11, 2019**

**Present:** S. Wasilewski, B. Bennett, H. Michalopoulos, J. Desir, T. Leone, J. Patel, J. Rainone, J. Laroque, A. Bélair.

**Absent:** V. Saputo,

**1. Meeting was called to order at 7:15 pm**

- 1.1 Verification of Quorum – T. Leone
- 1.2 Nomination of Time Keeper – B. Bennett

**2. A. Additions to the Agenda**

**B. Approval of the Agenda** (B. Bennett S. Wasilewski)

**3. Approval of minutes from last meeting**

- 3.1 Amendments
- 3.2 Adoption of the Minutes (B. Bennett, T. Leone)

**4. Business arising from the minutes**

**4.1 Dust Collection/VOC's fume capture at source**

H. Michalopoulos reported that the Director of Material Resources (Mario Cardin) visited RTC and met with the administration along with the project manager (Domenic Mosca), and Mario Argiropoulos. He stated that the money that was budgeted and approved for the cabinetmaking campus 1 project was short of the amount projected by the engineering firm (SNC Lavalin). Money approved by council was 1M and the amount now estimated is at 2.1M. Further, at JFK the amount approved by council was 400K and the engineer's estimate came in at 1.1M.

Due to the underfunding or funds available, Mario Cardin put the projects temporarily on hold so that he can go back to council and ask for the money required to complete the projects as per the engineer's figures. To date no action has been taken in either of the shops. After three years; meetings, and e-mails have prevailed thus far, no physical work to remedy the dust issues and fume capture at source have occurred.

#### **4.2 Space Reconfiguration**

H. Michalopoulos reported that the cabinetmaking department met with Mario Argiropoulos, and Dominic Mosca (project manager) and will continue to meet with Board representatives to assure that the new dust collection system will meet the needs of the Centre. We will invite Mr. Argiropoulos to a future meeting to update us on the progress of the Cabinetmaking & Furniture Finishing Projects.

#### **4.3 Technology “Measure” 50766**

H. Michalopoulos reported that the school has received \$280K to invest in technology. Orders will be placed through the IT Manager and Procurement will go to tender for the equipment as required.

#### **4.4 RTC 25<sup>th</sup> Year Celebration – Spring 2019**

To date no confirmed event has been set by the committee that was established to oversee the celebrations. Mr. Wasilewski suggested that progress reports be given to administration and a tentative date be set for a formal evening to recognize the 25<sup>th</sup> year anniversary of the Centre.

#### **4.5 Capital Purchases**

H. Michalopoulos reported that RTC has \$480K to spend on capital equipment. The focus this year is to ensure that Electromech purchases new trainers to meet the requirements of the groups currently enrolled in the Program.

### **5. New Business**

#### **5.1 Robotics Competition – Update**

J. Rainone reported that RTC performed well at the competition. Second place for the Web-site and 8<sup>th</sup> place overall. Next year RTC is committed to providing the funds necessary to attract students to participate and bring back the winning tradition.

#### **5.2 Cabinetmaking Shop Tour & Student Vernissage**

Governing Board members toured the shop in order to get a good understanding of the problems with the physical plant – specifically dust collection. Members of the governing board also saw the students’ final projects and heard of the challenges in working with a problematic dust collection system.

#### **5.3 Educational Partnership Agreement – Indigenous Communities**

The grand chief has informed RTC that a new “Director of Economic Development” has been hired and will soon visit RTC to start new groups both at Kanasetake and at EMSB centres.

#### **5.4 Machining Department – Grinding Room**

H. Michalopoulos reported that staff and students are complaining about the mist in the air when metal is being grinded. Mr. Khan had given the information to the materials resources department while he was at RTC in December 2016. More recently they have been informed and will remedy the situation promptly.

**5.5 Printing Program – New Curriculum**

T. Leone reported that car wrapping will be introduced as part of the curriculum. A teacher with plenty of experience has been hired and will wrap a car with one of the groups in June 2019.

**5.6 Parking Lot – Winter Cleaning**

Mr. Wasilewski suggested that special de-icing and cleaning be done to the parking lot as ice build-up is becoming increasingly dangerous.

**5.7 Advertising – Promoting the Centre**

A discussion ensued as to how to increase the number of students in the Centre. A focus on social media exposure will be implemented along with our long standing traditional advertising with CTV. It is imperative to marry these different platforms in order to get maximum exposure.

**5.8 Andrew Henderson**

The impact of Andrew no longer serving on governing board is an enormous void. Mr. Stan re-iterated that Andrew's long standing service moved things forward in all Programs. RTC will invite Andrew to the End of Year Luncheon and honour him accordingly for his years of service.

**5.8 Technology "Measure" 58762**

Mr. Argiropoulos has informed us that we have a government technology "measure". This translates to technological items for us to acquire to the Centre presently does not have. The funds that have been made available are 288K. RTC will purchase a laser cutter, an embroidery machine, 3D printers, etc.

**5.9 Invitation – Mr. Argiropoulos**

Mr. Wasilewski recommended that we extend an invitation to Mario Argiropoulos so that we can implement a strategy to ensure that the dust collection issues be resolved. Presently, the Materials Resources Department is preparing the tendering documents to be submitted to the SEAO so that construction start at the end of June.

**5.10 Graduation Booklet**

Mr. Wasilewski suggested some changes (to include a few pictures) be made to the graduation booklet. Teachers from the Printing Department concurred and will work on a design.

**6.0 Adjournment**

**6.1 Date of Next Meeting**

TBA

**6.2 Meeting Adjournment**

10:25pm

S. WASILEWSKI

Stanley Wasilewski  
Chair

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Harry Michalopoulos  
Centre Principal

# ROSEMOUNT TECHNOLOGY CENTRE

## GOVERNING BOARD MINUTES

### Urgent Meeting

March 14, 2019

**Present:** H. Michalopoulos, S. Wasilewski, B. Bennett, A. Bélair, T. Leone, J. Patel, J. Laroque

**Absent:** V. Saputo

1. **Meeting was called to order at 2:00 pm**
  - 1.1 Verification of Quorum – T. Leone
  - 1.2 Nomination of Time Keeper – B. Bennett
2. **A. Additions to the Agenda**  
**B. Approval of the Agenda** (B. Bennett V. Saputo)
3. **Business Arising**

#### 3.1 Advertising – Laval Families Magazine

In order to increase enrollment, RTC is considering an advertising campaign with the Laval Families Magazine. The Governing Board is reviewing the proposal and will make a decision as to whether to start the campaign in April 2019 or in the new academic year.

#### 4.0 Adjournment

- 4.1 **Date of Next Meeting**  
TBA
- 4.2 **Meeting Adjournment**  
3:25pm

S. WASILEWSKI

Stanley Wasilewski  
Chair

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Harry Michalopoulos  
Centre Principal

# **ROSEMOUNT TECHNOLOGY CENTRE**

## **GOVERNING BOARD MINUTES**

### **Urgent Meeting**

**April 25, 2019**

**Present:** V. Saputo, H. Michalopoulos, S. Wasilewski, B. Bennett, R. Azevedo, A. Bélair, T. Leone, J. Patel, J. Laroque

**Absent:**

**1. Meeting was called to order at 7:05 pm**

- 1.1 Verification of Quorum – T. Leone
- 1.2 Nomination of Time Keeper – S. Wasilewski

**2. A. Additions to the Agenda**

**B. Approval of the Agenda** (B. Bennett V. Saputo)

**3. Business Arising**

**3.1 Response to Director General – Curtis George Campus**

The Governing Board reviewed documentation submitted by the School Board and discussed the requirements needed to offer the Electromech and Machining Programs at the Curtis George Campus. A reply to the Director General was written and is attached.

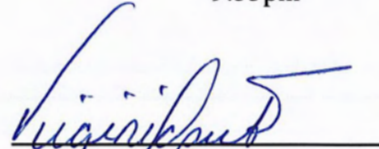
**3.2 Response to C. Della Rocca for acquiring additional space at JFK.**

The Governing Board reviewed the plans submitted by the School Board and prepared a response for acquiring additional space at the JFK facility to offer the Cabinetmaking and Furniture Finishing Programs. Response is attached.

**4.0 Adjournment**

**4.1 Date of Next Meeting**  
TBA

**4.2 Meeting Adjournment**  
9:55pm

  
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Virginia Saputo  
Chair

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Harry Michalopoulos  
Centre Principal

**ROSEMOUNT TECHNOLOGY CENTRE**  
**GOVERNING BOARD MINUTES**  
**Urgent Meeting**  
**May 15, 2019**

**Present:** V. Saputo, H. Michalopoulos, S. Wasilewski, B. Bennett, R. Azevedo, A. Bélair, T. Leone, J. Patel, J. Laroque

**Absent:**

- 1. Meeting was called to order at 7:15 pm**
  - 1.1 Verification of Quorum – V. Saputo
  - 1.2 Nomination of Time Keeper – S. Wasilewski

- 2. A. Additions to the Agenda**  
**B. Approval of the Agenda** (B. Bennett V. Saputo)

- 3. Business Arising**

**3.1 Response to Director General – Curtis George Campus**

The Governing Board was asked to review the brief we submitted in order to determine if we can offer the Program offering without having use of the classroom space as was deposited in RTC's brief.

The Governing Board discussed the possibility of not having classroom space on the 3<sup>rd</sup> and 2<sup>nd</sup> floors. After receiving input from both the Electomech and Machining departments this would not be possible. It is imperative that both the theory and practical components be offered at the same campus.

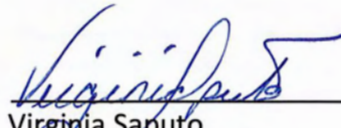
Our Governing Board Chair (Ms. V. Saputo) will be presenting our brief to the council of commissioners in order to stress the importance of the curriculum staying intact.



**3.0 Adjournment**

**3.1 Date of Next Meeting**  
TBA

**3.2 Meeting Adjournment**  
9:55pm

  
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Virginia Saputo  
Chair

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Harry Michalopoulos  
Centre Principal



# **ROSEMOUNT TECHNOLOGY CENTRE**

## **GOVERNING BOARD MINUTES**

**June 5, 2019**

**Present:** V. Saputo, H. Michalopoulos, S. Wasilewski, B. Bennett, T. Leone, J. Patel, J. Laroque

**Absent:** A. Bélair, R. Azevedo

- 1. Meeting was called to order at 7:15 pm**
  - 1.1 Verification of Quorum – V. Saputo
  - 1.2 Nomination of Time Keeper – S. Wasilewski

- 2. A. Additions to the Agenda**  
**B. Approval of the Agenda (B. Bennett T. Leone)**

- 3. Approval of Minutes from last meeting**
  - A. Amendments
  - B. Adoption of the minutes

- 4. Business arising from the minutes**

### **4.1 Dust Collection/VOC's fume capture at source**

Jim Laroque reported that he sent an e-mail to Mr. Argiropoulos concerning the status of the dust collector project. Mr. Argiropoulos promptly replied and stipulated that the project is moving forward and is in the care of the Materials Resources Department. Once Mr. Argiropoulos has more information he will convey that information to RTC.

Jim reported that the teachers are becoming increasingly frustrated with the lack of execution on the part of the materials resources department. It's been three years that they are aware of the dust collection problems and nothing concrete has been done to date. Mr. Michalopoulos confirmed that the level of frustration on the part of the teaching staff is high. The same problem exists in the grinding room to capture fumes at source. Nothing has been done by Materials Resources and the staff in the Machining Department are not

accepting of this inaction. They have threatened to call their union as three years have gone by and are still subjected to breathing these fumes.

#### 4.2 Space Reconfiguration & Post Brief Presentation

RTC'S Governing Board chair presented our brief to the council of commissioners on May 16, 2019. Ms. Saputo stated that, "it is imperative that both the theory and practical components be offered at the same campus". Virginia Saputo further stated that the Centre has been delivering the program offering this way since the inception of Campus 2.

Virginia did not take any questions that evening as the presentation finished at 11:15pm. Virginia invited the commissioners to RTC so that the commissioners can see what the vocational centres offer the students. She was more than happy to take them for a tour of the school and answer any of their questions.

### 5.0 New Business

#### 5.1 Social Media Marketing

H. Michalopoulos reported Alain Belair has spearheaded a social media marketing campaign. Alain has been working with Social Media 55 to attract local students to RTC.

#### 5.2 RTC Budget (2019-2020)

H. Michalopoulos reported that the school board has not yet sent the budget to administration to complete. Once the budget is received from head office, administration will present the completed budget to the Governing Board.

#### 5.3 CAQ Government Proposals

The governing board discussed the government's plan to take EMSB schools in order to solve an overcrowding problem at the CSPI. The possibility of them taking RTC's Curtis George Campus was also discussed. Where can the programs be moved to so that our students are not adversely effected was the topic.

#### 5.4 Indigenous Educational Project – Reboot

B. Bennett reported that the Grand Chief has appointed a new Director of Economic Development. The Grand Chief has given the new director the mandate to start another cohort in Kanesatake.

#### 5.5 Open House with Media Remote

H. Michalopoulos reported that RTC is considering a live remote with Terry DeMonte from CHOM FM. An advertising campaign leading up to the remote in order to create a "buzz" is the aim to get as many people into the Centre as possible.

**5.6 International Student Update**

Administration has estimated that RTC has experienced a drop of 58% in the number of international students. The numbers have gone up slightly in Computer Graphics this past academic year as we started 8 groups compared to 6 the year before. The numbers have gone down substantially in every other department. In 2016-2017 we started 14 computer graphics groups compared to 2 groups this year. The "hot" economy has also contributed to a significant drop in the registrations of local students as they are finding good paying jobs without certification.

**5.7 Electromechanics Trainers**

Joe Rainone reported that trainers have been ordered. The supplier contacted Joe for some technical questions and confirmed that the school board sent him a purchase order. The trainers were at risk of not being received as the quote could only be honoured for 45 days. Conception ANG received the quote 32 days after winning the tender.

**5.8 Logo**

Fred Marcil conducted a professional and detailed presentation to the Governing Board on how and why the final Logo was conceived. Members of the Board commented on the clean and new professional look of the logo. Its versatility was discussed and seems to be the strongpoint.

**5.9 Powers of Governing Boards – CAQ Government Changes**

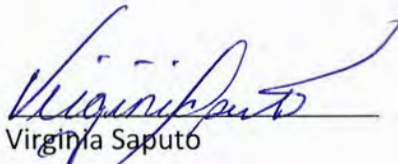
Mr. Wasilewski discussed the proposed changes of the CAQ government with respect to school boards. Several newspaper articles were reviewed by the governing board. Mr. Wasilewski highlighted the increased role and powers of the Governing Boards under these proposed changes.

**6.1 Date of next meeting**

TBA – Dependent on receiving budget parameters.

**6.2 Meeting Adjournment**

The meeting ended at 10:30pm

  
Virginia Saputo  
Chair

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Harry Michalopoulos  
Centre Principal