

**ROSEMOUNT TECHNOLOGY CENTRE
GOVERNING BOARD MINUTES**

**Wednesday, November 20, 2019
Meeting Number 1**

Name	Pres/Abs	Name	Pres/Abs
Arkalis, Costa (Enterprise)	Present	Larocque, James (Teacher)	Present
Azevedo, Ruben (Vice-Principal)	Present	Leone, Antonio (Teacher)	Absent
Bennett, Robert (Community)	Present	Patel, Jagdeepkumar (Teacher)	Present
Bichotte, Jean-Weber (Student)	Present	Pevec, John (Principal)	Present
Désir, Joe Anne (Vice-Principal)	Present	Sansregret, Pierre (Enterprise)	Present
Keller Colantoni, Teresa (Parent)	Present	Zawahra, Kayla (Student)	Present
Koinoglou, Emmanuel (Support)	Absent	Zuccaro, Nadia (Professional)	Present
Kurylo, Linda (Teacher)	Present		

1. Approval of Agenda

It was moved by James Larocque, seconded by Nadia Zuccaro and unanimously resolved to adopt the agenda as is.

2. Election of Chairman and Vice-Chairman

- 2.1. Robert Bennet was self-nominated and elected as Chairman via acclamation.
- 2.2. Costa Arkalis was nominated by Kayla Zawahra and elected as Vice-Chairman via acclamation.

3. Appointment of Secretary

- 3.1. No secretary was appointed. It was unanimously resolved that the secretary will be a rotating position. Nadia Zuccaro volunteered to take the minutes for this meeting.

4. Question Period

There were no questions

5. Approval of June 2019 minutes

- 5.1. James Larocque objected to item 4.1 of the minutes as no date had been discussed. John Pevec said he will look for the handwritten notes to see if a date had been recorded.
- 5.2. It was moved by James Larocque, seconded by Robert Bennett and unanimously resolved to adopt the minutes.

6. Business Arising from the Minutes

- 6.1. There was no business arising from the minutes.

7. New Business

7.1. Governing Board Budget

Joe Anne Désir informed the governing board that the GB budget is \$250 for the year. There was a discussion regarding the spending of the GB budget. John Pevec stated that if the board decides to use the funds for meals before meetings, there will not be enough for all 5 meetings. Robert Bennett stated that the tradition of supper before the meeting is important seeing that there are many people that come from far right after work and do not have time for a meal. Costa Arkalis volunteered to sponsor an additional \$250 for meals. He will pay once the \$250 allocated budget is depleted.

8. Principal's Report

8.1. Budget 2019-2020

- 8.1.1. Joe Anne Desir presented the proposed budget that was approved by the GB at the June 26, 2019. John Pevec stated that budget updates would be given throughout the year.

8.2. Open House

- 8.2.1. Ruben Azevedo discussed the Open house that will be held on November 28th, 2019 at 9am-11am/12pm-3pm and 6pm-9pm. Teachers to be involved. Radio advertising, social media and posters.
- 8.2.2. The Possibility of waving the AEVS portion of the registration fee for any new student applicants on November 28th, 2019 was discussed. Joe Anne Desir discussed waving \$150 of the registration fee on programs that cost \$270 and waving \$100 of the registration fee on programs that cost \$180. John Pevec asked student representatives, Kayla Zawahra and Jean-Weber Bichotte, if they felt it would upset other students knowing that they paid full price when these new students did not. James Larocque stated that most of our student population are immigrants and it could be an incentive to attract more students in. Robert Bennett suggested that we should get all the facts from other centres and that we revisit the idea prior to the next open house.

8.3. Field Trips

- 8.3.1. Joe Anne Desir presented the resolution that the governing board delegate their authority in regard to the approval of field trips to the centre administration who will report on the trips at each governing board meeting.

It was moved by Pierre Sansregret, and unanimously resolved to approve the resolution as presented.

8.4. Dust Collector

- 8.4.1. John Pevec presented information on the status of the dust collector. The funding has been secured, documentation has been prepared, and the project is slated to go out to tender. The timeline was discussed. The installation of the dust collector will require a shut down of the

cabinet making shops for up to 8 weeks. There is a significant amount of work to be done on the outside of the building to prepare the site for the installation of the new unit. The work is forecasted to begin in the late spring of 2020.

9. Correspondence

9.1. There was no correspondence

10. Next Meeting: January 20th at 6:30 pm

11. Adjournment: 10:15 pm

Robert Bennett
Chairman

John Pevec
Principal

**ROSEMOUNT TECHNOLOGY CENTRE
GOVERNING BOARD MINUTES**

**Monday, February 3rd, 2020
Meeting Number 2**

Name	Pres/Abs	Name	Pres/Abs
Arkalis, Costa (Enterprise)	Present	Larocque, James (Teacher)	Present
Azevedo, Ruben (Vice-Principal)	Present	Leone, Antonio (Teacher)	Present
Bennett, Robert (Community)	Present	Patel, Jagdeepkumar (Teacher)	Absent
Bichotte, Jean-Weber (Student)	Present	Pevec, John (Principal)	Present
Desir, Joe Anne (Vice-Principal)	Present	Sanregret, Pierre (Enterprise)	Present
Keller Colantoni, Teresa (Parent)	Present	Sawahra, Kayla (Student)	Absent
Koinoglou, Emmanuel (Support)	Present	Zuccaro, Nadia (Professional)	Present
Kurylo, Linda (Teacher)	Present		

1. Approval of Agenda

It was moved by Emmanuel Koinoglou, seconded by James Larocque and unanimously resolved to adopt the agenda as is.

2. Appointment of Secretary

2.1. No secretary was appointed. It was unanimously resolved that the secretary will be a rotating position. Nadia Zuccaro has again volunteered to take the minutes for this meeting.

3. Approval of November 20th minutes.

3.1. It was moved by James Larocque, seconded by Emmanuel Koinoglou and unanimously resolved to adopt the minutes.

4. Business Arising from minutes

4.1. John Pevec, it was mentioned that in the minutes we would look for handwritten minutes but they were not found in our centre.

4.2. Linda Kurylo asked from item 8.2 of the minutes, if the center has a record of the people that have attended open house and registered for any programs, Ruben Azevedo informed the governing board that we do not have the numbers at the moment however, we did email and all who have attended the open house, as for registering we did not have many programs starting, and that next open house we need to plan it around starting dates that way they can register during open house.

5. Question Period

There are no questions at this time

6. New Business

6.1. Governing Board internal rules

Joe Anne Desir informed the governing board rules must adopt them from one year to the next. We are working on a document. The one we have at the moment is for the youth side and not for adult education, and rules for adult education need to be different. The document will be done at the appropriate time.

7. Principal's Report

7.1. Budget update

John Pevec presented Appendix A, *Guiding Principles, Criteria, and related Orientations*. Which was presented with 9 different priorities that the budget is faced with. John Pevec read and explained all 9 objectives and has suggested that GB reads and chooses in order of priorities, GB suggestions were 8,1,2,3 (see Appendix A).

7.2. Dust Collector

John Pevec informed GB that there are delays with going to tender

7.3. Field Trips

Joe Anne Desir informed us that Jodie (graphic design teacher) will be bringing students to old Montreal for photography. Jagdeepkumar Patel (Printing/Graphic Design Teacher) will be taking the students for sushi for a celebration of finishing the program. Joe Rainone, attending robotics competition at Vanier college with our students.

7.4 Advertising

Ruben Azevedo informed us that CTV will be filming Feb 5th from 9am-6:30 pm all programs have been asked to prepare classrooms for this day.

7.5 Robotics

John Pevec presented that the robotics completion will be February 13th – 15th at Vanier College

7.6 Skills Olympics

John Pevec presented that there will be a competition at our center for the Machining students with Centre Anjou. Cabinetmaking and Graphic Design will be competing at the skills Olympics in May in Quebec City.

8. Correspondence

8.1. There was no correspondence

9. **Next Meeting: March 23rd, 2020**

10. **Adjournment: 8:56pm** moved by Emmanuel Koinoglou and second by Antonio Leone

Robert Bennett
Chairman

John Pevec
Principal

**ROSEMOUNT TECHNOLOGY CENTRE
GOVERNING BOARD MINUTES**

**Thursday, June 25th, 2020
Meeting Number 3**

Name	Pres/Abs	Name	Pres/Abs
Arkalis, Costa (Enterprise)	Absent	Larocque, James (Teacher)	Present
Azevedo, Ruben (Vice-Principal)	Present	Leone, Antonio (Teacher)	Absent
Bennett, Robert (Community)	Present	Patel, Jagdeepkumar (Teacher)	Absent
Bichotte, Jean-Weber (Student)	Present	Pevec, John (Principal)	Present
Desir, Joe Anne (Vice-Principal)	Present	Sansregret, Pierre (Enterprise)	Present
Keller Colantoni, Teresa (Parent)	Present	Sawahra, Kayla (Student)	Absent
Koinoglou, Emmanuel (Support)	Absent	Zuccaro, Nadia (Professional)	Present
Kurylo, Linda (Teacher)	Present		

1. Approval of Agenda

It was moved by Linda Kurylo, seconded by Pierre Sanregret and unanimously resolved to adopt the agenda as is.

2. Appointment of Secretary

2.1. No secretary was appointed. It was unanimously resolved that the secretary will be a rotating position. Nadia Zuccaro has again volunteered to take the minutes for this meeting.

3. Approval of November 20th minutes.

3.1. It was moved by James Laroque, seconded by Pierre Sanregret and unanimously resolved to adopt the minutes.

4. Business Arising from minutes

4.1 Regarding the Dust collector the project has not gone out to tender. The school does not know who will be awarded the contract and it is delayed until June 2021. Given the timeline we would have to close down our shops until December. The Center is trying to get the JFK project on the way. Which will house furniture finishing and 2 cabinet making classes. We did not see the project taking more than 6 months. But the timeline brought us all back and we did not have an alternative plan, once the tender is awarded then it becomes an official.

4.2 RTC has hosted the competition for machining techniques and our students won 1st, 2nd and 3rd place. The competition was delayed due to covid 19.

5. Questions

5.1 No Questions at this time

6. New Business

6.1 Budget was presented by J. Pevec it was moved by T. Keller Colantoni and second by N. Zuccaro, unanimous decision.

6.2 School Calendar, J. Pevec presented the new school calendar, approved by J. Patel and second by T. Keller Colantoni, unanimous decision

6.3 Online classes for Industrial Drafting and Graphics, J. Pevec is seeing if we should continue those classes online. If we will proceed with online we have lots of work to do, it has been challenging but it has advantages as well, on May 25th we had some computer graphics start real online courses, the adobe software has been working with IT to get the software, we loaned I-macs to students. Industrial drafting online, we loaned out many laptop computers, all students are doing onsite examinations. Students will continue to do exams up until June 30th.

6.4 J. Pevec, on May 28th we re-surveyed to see whether or not they would return June 1st, we knew not all students wanted to come to the center, for covid reasons. Every teacher called the students attending their modules, if 75% or more of the groups wanted to return we opened the group. Only 6 groups returned and came back and finished an interrupted module.

7. Correspondence

7.1. There was no correspondence

8. Next Meeting: TBD

9. Adjournment: moved by Teresa Keller Colantoni and second by Kayla Sawahra


Robert Bennett
Chairman


John Pevec
Principal